



CITY OF LUDLOW

51 Elm Street • P.O. Box 16188
Ludlow, KY 41016

CITY OF LUDLOW SPECIAL COUNCIL MEETING AGENDA

April 23, 2026

7:00 p.m.

*Ludlow Municipal Center, Ed F. Schroeder Meeting Hall
51 Elm Street, Ludlow, Kentucky*

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Citizens Wishing to Address Mayor and Council
Public comment welcome on agenda items only — Limited to three (3) minutes per citizen.
- V. Unfinished Business:
 - ♦ Discussion on Hiring a City Administrator
- VI. New Business:
 - ♦ Discussion and First Reading of Ordinance 2026-6 *An Ordinance Amending the Time and Place for the Regular Legislative Meetings of the City of Ludlow Council*
 - ♦ Discussion and First Reading of Ordinance 2026-7 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, Establishing A Non-Exclusive Franchise For the Use of the Public Streets, Alleys, and Other Public Grounds of the City for the Transmission and Distribution of Either or Both Natural Gas and Electricity Through and for Consumption Within the City; and Providing the Terms Thereof*
 - ♦ Discussion and First Reading of Ordinance 2026-8 *An Ordinance of the City of Ludlow Amending Chapter 76: Parking Schedules, Schedule II. Limited Parking for Additional 30-Minute Parking Spaces on Helen Street*
- VII. Adjournment

LUDLOW ORDINANCE 2026-6

AN ORDINANCE AMENDING THE TIME AND PLACE FOR THE REGULAR LEGISLATIVE MEETINGS OF THE CITY OF LUDLOW COUNCIL

SUMMARY

1. Amends the previous ordinances and establishes that the City Council shall have two regular Legislative meetings on the second and fourth Thursday of each month at 7 p.m. at the Ludlow Municipal Center.
2. Removes the prior scheduled committee meetings on the fourth Thursday of each month.
3. Provides for repeal of inconsistent laws, severability of provisions, and an effective date upon passage and publication.

The full text of Ordinance 2026-6 is available for examination in the City Clerk's Office, 51 Elm Street, Ludlow, Kentucky 41016 or at www.ludlow.org.

I, Michelle K. Eviston, an attorney licensed to practice law in the Commonwealth of Kentucky, acting as attorney for the City of Ludlow, Kentucky, do hereby certify that this summary was prepared by me at the direction of the City Council of the City of Ludlow, and that said summary is a true and accurate summary of the contents of the ordinance.

MICHELLE K. EVISTON, ESQ.

LUDLOW ORDINANCE 2026-6

**AN ORDINANCE AMENDING THE TIME AND PLACE FOR THE
REGULAR LEGISLATIVE MEETINGS OF THE CITY OF LUDLOW
COUNCIL**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF LUDLOW, KENTUCKY AS FOLLOWS:**

Section I

The City of Ludlow Ordinance 2008-5 and Section 31.21(A) of the Ludlow Code of Ordinances are hereby amended as follows:

The City Council of the City of Ludlow, Kentucky, a Municipality of the Fourth Class shall have ~~one~~ two regular Legislative meetings each month on the second and fourth Thursday of each month at 7:00 p.m. at the Ludlow Municipal Center, 51 Elm Street, Ludlow, Kentucky.

~~The standing Council Committees shall meet as needed on the fourth Thursday of each month at 7:00 p.m. at the Ludlow Municipal Center, 51 Elm Street, Ludlow, Kentucky.~~

Section II

All ordinances in conflict with this Ordinance shall be, and hereby are, repealed to the extent of said conflict.

Section III

If any part of this ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this ordinance are severable.

Section IV

That this ordinance shall become effective upon its passage and shall be published under KRS 83A.060(9) and other applicable law. The ordinance may be published in summary.

Passed by the City Council this _____ day of _____, 2026.

CITY OF LUDLOW, KENTUCKY

Sarah Thompson, Mayor

ATTEST: _____
Laurie Sparks, City Clerk

First Reading: _____

Second Reading: _____

Publication: _____

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LUDLOW ORDINANCE NO. 2026-7

AN ORDINANCE OF THE CITY OF LUDLOW, IN KENTON COUNTY, KENTUCKY, ESTABLISHING AN NON-EXCLUSIVE FRANCHISE FOR THE USE OF THE PUBLIC STREETS, ALLEYS, AND OTHER PUBLIC GROUNDS OF THE CITY FOR THE TRANSMISSION AND DISTRIBUTION OF EITHER OR BOTH NATURAL GAS AND ELECTRICITY THROUGH AND FOR CONSUMPTION WITHIN THE CITY; AND PROVIDING THE TERMS THEREOF.

SUMMARY

1. Establishes a non-exclusive franchise for the use of public property for either or both natural gas and electricity within and outside the City of Ludlow and provides terms for the bidding process and franchise generally.
2. The City shall advertise for bids for the non-exclusive franchise which will be for a term of three (3) years.
3. Establishes certain rights and obligations of the franchisee during the term of the franchise.
4. Provides for repeal of inconsistent laws and an effective date upon passage and publication.

I, Michelle K. Eviston, an attorney licensed to practice law in the Commonwealth of Kentucky, acting as attorney for the City of Ludlow, Kentucky, do hereby certify that this summary was prepared by me at the direction of the Council of the City of Ludlow, and that said summary is a true and accurate summary of the contents of the ordinance.

MICHELLE K. EVISTON

LUDLOW ORDINANCE NO. 2026-7

AN ORDINANCE OF THE CITY OF LUDLOW, IN KENTON COUNTY, KENTUCKY, ESTABLISHING AN NON-EXCLUSIVE FRANCHISE FOR THE USE OF THE PUBLIC STREETS, ALLEYS, AND OTHER PUBLIC GROUNDS OF THE CITY FOR THE TRANSMISSION AND DISTRIBUTION OF EITHER OR BOTH NATURAL GAS AND ELECTRICITY THROUGH AND FOR CONSUMPTION WITHIN THE CITY; AND PROVIDING THE TERMS THEREOF.

WHEREAS, Duke Energy Kentucky, Inc. ("Duke Energy") is a public utilities subject to the provisions of Sections 163 and 164 of the Kentucky Constitution and K.R.S. 96.010 through 96.045; and

WHEREAS, Sections 163 of the Kentucky Constitution prohibits public utilities from using the streets, alleys, and other public grounds within a city without a franchise for that use; and

WHEREAS, Duke Energy now uses the streets, alleys, and public grounds of the City of Ludlow ("City") for the transmission and distribution of either or both electricity and natural gas through and for consumption within the City; and

WHEREAS, Duke Energy is a successor to the Union Light, Heat, and Power Company ("ULH&P"); and

WHEREAS, Duke Energy had a franchise for the use of the City streets, alleys and public grounds for the transmission and distribution of electricity through and for consumption within the City; but that franchise expired pursuant to the terms thereof; and

WHEREAS, Duke Energy does not currently have a franchise for the use the streets, alleys, and public grounds of the City for the transmission and distribution of either or both electricity and natural gas through and for consumption within the City; and

WHEREAS, this ordinance is enacted for the purpose of complying with the Constitution and Statutes of Kentucky and pursuant to the authority and requirements of Sections 163 and 164 of the Kentucky Constitution and K.R.S. 96.010 through 96.045.

NOW, THEREFORE BE IT ORDAINED BY THE CITY OF LUDLOW, KENTON COUNTY, KENTUCKY AS FOLLOWS:

Section 1.0 - Definitions

As used herein, the following words and phrases have the meanings indicated for them:

- 1.1 The word "City" means the City of Ludlow in Kenton County, Kentucky.

1.2 The words "continuing default" mean a default lasting for a period of more than thirty (30) consecutive calendar days.

1.3 The word "facilities" means the tangible apparatus, equipment and instrumentalities and the appurtenances thereto used for the transmission and distribution of either or both electricity and natural gas through and within public property in the City, including, without limitation, poles, wires, cables, cross-arms, conduits, anchors, junction boxes, manholes, mains, pipes, and valves.

1.4 The word "Franchisee" means the person to whom the City has awarded and granted a franchise hereby established.

1.5 The words "public property" mean real estate in the City of Ludlow that has been dedicated or is otherwise open to public use and is subject to regulation by the City of Ludlow.

1.6 The words "calendar quarter" mean three months^(1/4) of a calendar year composed of the months of either: (a) January, February, and March; or (b) April, May, and June; or (c) July, August, and September; or (d) October, November, and December.

Section 2.0 Franchise

There is hereby established a non-exclusive franchise for the use of the public property within the City for the transmission and distribution of either or both electricity and natural gas for consumption both within and outside of the City.

Section 3.0 Terms of Franchise

As required by K.R.S. 96.010, the terms and conditions of the franchise hereby established are as follows:

3.1 Bidding Requirement

Pursuant to Section 164 of the Kentucky Constitution, before granting the franchise hereby established, the City shall first, after due advertisement, receive bids therefor publicly, and award it to the highest and best bidder; but the City shall have the right to reject any and all bids.

3.2 Bond Requirement

Pursuant to the requirements of K.R.S. 96.020(1), each bid for the franchise hereby established shall include cash or a certified check equal to five percent (5%) of the fair estimated cost of the plant required to render the service. The deposit shall be forfeited to the City in case the bid is accepted and the bidder fails, for thirty (30) days after the confirmation of the sale, to pay the price bid and to give a sufficient bond in a sum equal to one-fourth (1/4) of the fair estimated cost of the plant to be erected. The bond shall be conditioned to be enforceable in

case the person giving it fails, within a reasonable time, to establish a suitable plant for rendering the service and begin rendering the service in the manner set forth in the terms of the sale; provided, however, that pursuant to the provisions of K.R.S. 96.020(2), this section 3.2 shall not apply to a person already owning a plant and equipment sufficient to render the service required under the franchise hereby established.

3.3 Reservation of Rights

Pursuant to the requirements of K.R.S. 96.060, the City hereby reserves all of the rights identified therein and within the meaning thereof; and the City shall have all of the rights, privileges and authority established thereby; and the Franchisee shall comply with all of the lawful exercise thereof by the City and with all other laws, rules and regulations of all governmental agencies having jurisdiction thereof.

3.4 Franchise Non-exclusive

The franchise hereby established is not an exclusive franchise. It is a non-exclusive franchise; and the City reserves the right to also grant the franchise hereby established to others in accordance with the Kentucky Certified Service Territories Act at KRS 278,016, *et seq* and other applicable law.

3.5 Franchise Not Assignable

The franchise established hereby shall not be assignable without the written consent of the City; however, the Franchisee may assign the franchise to any affiliate which may, during the term of the franchise assume the obligation to provide electricity and/or natural gas throughout and for consumption within the City without being required to seek the City's consent to such assignment.

3.6 Franchise Area

The franchise established hereby shall be for the use of those portions of the public property within the City that are included in the territory for which the Franchisee has been certified by the Public Service Commission of Kentucky pursuant to K.R.S. Chapter 278.

3.7 Effective Period of Franchise

The franchise established hereby shall be effective for a period of three (3) years, beginning on the first day of the calendar month immediately following the grant and award of a franchise hereby established to a Franchisee and ending three (3) years thereafter, unless previously terminated by the City pursuant to the provisions hereof or as otherwise provided by operation of law.

3.8 Franchise Termination

In the event of any continuing default by a Franchisee of any of the obligations of the franchise hereby established and after a written notice and description thereof to the Franchisee from the City by certified mail, return receipt requested, and upon the failure of the Franchisee to reasonably cure the default within a reasonable period of time, the City may terminate the franchise awarded and granted to the defaulting Franchisee, through a written notice thereof to the Franchisee, by certified mail, return receipt requested, to be effective no less than ninety (90) days from delivery of said written notice

3.9 Franchisee Rights and Privileges During Effective Period

While the franchise established hereby is effective, the Franchisee may engage in the following activities; but always subject to the rights reserved by the City pursuant to the provisions of the previous Section 3.3 hereof:

3.9.1 Continuation of Existing Facilities

The continued operation, use, maintenance, repair construction and/or reconstruction to the existing condition thereof all of the facilities of the Franchisee within or upon any public property within the City.

3.9.2 New Facilities

The Franchisee shall provide commercially reasonable notice of any non-emergency extension or expansion of any existing facilities of the Franchisee, or the construction or installation of new facilities within the franchise area; and the plans and specifications for such new facilities to the City. The Franchisee shall abide by the City's permitting process and receive the necessary approval thereof by the Mayor or the designee thereof, which approval shall not be withheld unless the extension, expansion, construction, or installation described in those plans and specifications is contrary to the public health, safety, welfare, and convenience. In the event that any request for the extension or expansion of any existing facilities of the Franchisee or the construction or installation of new facilities of the Franchisee is denied by the Mayor or his designee, such denial shall be set forth in writing with the basis of the denial set forth therein within thirty (30) days of the Franchisee's notice. If written denial or approval is not received within thirty (30) days of the Franchisee's notice, the extension, expansion, construction, or installation request shall be deemed approved. The City acknowledges that the Franchisee has a statutory duty to provide adequate efficient and reasonable service and that the Franchisee shall not be prevented from fulfilling that statutory obligation due to any delay by the Mayor or the designee thereof in giving or failing to give any approval described herein.

3.9.3 Pavement Removal, Excavation and Grading

The Franchisee shall provide commercially reasonable notice of any non-emergency removal or revision of any pavement and any excavation and grading reasonably necessary within any public property in the franchise area and the plans and specifications for such new facilities to the City. The Franchisee shall abide by the City's permitting process and receive necessary approval thereof by the Mayor or the designee thereof, which approval shall not be withheld unless the proposed pavement removal, excavation or grading are contrary to the public health, safety, welfare, and convenience. In the event that any request for pavement removal or revision, excavation or grading is denied by the Mayor or his designee, such denial shall be set forth in writing with the basis of the denial set forth therein within thirty (30) days of the Franchisee's notice. If a written denial or approval is not received within thirty (30) days, the removal or revision of any pavement and any excavation and grading shall be deemed approved. The City acknowledges that the Franchisee has a statutory duty to provide adequate efficient and reasonable service and that the Franchisee shall not be prevented from fulfilling that statutory obligation due to any delay by the Mayor or the designee thereof in giving or failing to give any approval described herein.

3.94 Right of Way/Maintenance

The Franchisee shall have the right, without payment of fees, to cut, trim or remove any trees, overhanging branches, or other obstructions on public property which in the reasonable opinion of the Franchisee may endanger or interfere with the efficient installation or maintenance of facilities. If, during the franchise period, the City closes to public use any public property in or on which facilities of the Franchisee are located, the City shall make such provisions as may be legal and necessary to grant the Franchisee the right to retain the facilities thereof within that public property, along with the rights to maintain and operate such facilities

3.95 Other Activities

All other activities that are reasonably necessary for the use by the Franchisee of the public property within the franchise area pursuant to the provisions of the franchise hereby established.

3.10 Franchisee Obligations During Effective Period

While this franchise is effective the Franchisee shall:

3.10.1 Surety Bond

Provide the City with and continually maintain a surety bond with (a) the City as the Obligee; and (b) the Franchisee as the Principle; and (c) a surety approved by the Mayor of the City, in an amount equal to \$50,000.00 conditioned upon the faithful performance by the

Franchisee of the terms and conditions of the franchise hereby established; provided, however, that this requirement may be waived by the Mayor or the designee thereof upon the reasonable satisfaction thereof with the net worth of the Franchisee.

3.102 Liability Insurance

Provide the City with and continually maintain a comprehensive policy of liability insurance, with the Franchisee and the City as named insureds, and with limits not less than \$500,000.00 per person and \$1,000,000.00 per occurrence, by which the Franchisee and the City are insured against any legal liability to others that is in any way related to any acts or omissions of the Franchisee pursuant to the franchise hereby established; provided, however, that this requirement may be waived by the Mayor or the designee thereof upon the reasonable satisfaction thereof with the net worth of the Franchisee.

3.103 Provision of Electricity and Natural Gas

Provide either or both electricity and natural gas to the consumers thereof within the City that is no less in character, quantity and geographical area than that provided at the time a franchise established hereby is granted and awarded to the Franchisee; and also equal to and no less in character and quantity than that provided to consumers thereof outside of the City and according to the same terms, conditions, rates, charges and costs as approved by the Kentucky Public Service Commission ("Commission").

3.104 Maintenance of Facilities

Cause the facilities of the Franchisee within the franchise area to be maintained and repaired to a condition that is functional and safe and not a hazard to the public health, safety, welfare, and convenience.

3.105 Prosecution of Work

During the construction, maintenance, repair, replacement, reconstruction, expansion, extension, new construction or installation of any of the facilities of the Franchisee, the Franchisee shall promptly and diligently prosecute such activities to completion within a reasonable time, and at the least possible hazard to the public health, safety, inconvenience and general welfare; and, upon completion thereof, the public property of the City in which those activities occurred shall be restored by the Franchisee to a condition that is as good or better than the condition thereof at the time of the commencement of those activities.

3.10.6 Relocation of Facilities

During any construction, maintenance, repair, replacement, improvement, or expansion by the City of any of the public property within the franchise area or any improvements therein other than the facilities of the Franchisee, or at any other time, the Franchisee shall, remove, relocate, or adjust any of the facilities of the Franchisee in such public property within a reasonable time after a written request therefor from the City.

3.10.7 Reserved Rights of the City

Comply with the exercise by the City of all the rights thereof reserved by the City pursuant to the provisions of the previous Section 3.3 hereof.

3.10.8 Franchise Fee

Pay to the City within thirty (30) days after the end of each calendar quarter a franchise fee equal to three percent (3%) of the gross receipts of the Franchisee from the sale of electricity and natural gas for consumption within the City during the previous calendar quarter, along with a certification signed by an officer of the Franchisee or a Certified Public Accountant employed by or on behalf of the Franchisee indicating the quarter's gross receipts, payment calculation, and any necessary gross-ups for collections by the Franchisee. The franchise fee required hereby is not in substitution or in lieu of any other tax, fee, imposition, or charge for which the Franchisee would otherwise be responsible and liable. The franchise fee required hereby is in consideration of the use of the public streets, alleys and other public grounds within the City by the Franchisee pursuant to the provisions of the franchise hereby established, since such use is a valuable right in property, the acquisition and maintenance of which is very expensive to the City; and, without such use, the Franchisee would be required to acquire easements in private property for the transmission and distribution of either or both electricity and natural gas, at considerable expense to the Franchisee.

3.10.9 Release

Except to the extent otherwise prohibited under Kentucky law, release acquit and forever discharges the City, and all of the officers, agents, employees, successors and assigns thereof, from each, every, any and all uninsured obligations and liabilities of any of them to the Franchisee and the successors and assigns thereof for each, every, any and all personal injuries, property damage, costs, expenses, losses, compensation and **all** other damages of every kind and nature, and all claims and causes of action therefore, at law, or in equity, which may accrue to the Franchisee and the successors and assigns thereof, through any act, omission, event or occurrence proximately caused by any negligence of the City that is in any way related to the administration of the franchise

established hereby or the award or grant thereof by the City to the Franchisee or the use of the public streets, alleys and other public grounds within the City by the Franchisee pursuant to the franchise established hereby

3.10.10 Indemnification

Pay, indemnify and hold the City and the officers, agents, employees, successors and assigns thereof harmless from and to defend them at the request of the City and at the sole cost and expense of the Franchisee, from each, every, any and all obligations and liabilities of any of them to others and the executors, administrators, heirs, successors and assigns of such others for each, every, any and all personal injuries, property damage, costs, expenses, losses, compensation and all other damages of every kind and nature, and all claims and causes of action therefore, at law, or in equity, including, without limitation, claims of third parties for indemnification and/or contribution, which may accrue to such others and their executors, administrators, heirs, successors and assigns, through any act, omission, event or occurrence proximately caused by the negligence of the Franchisee which is in any way related to the franchise established hereby or the award or grant thereof by the City to the Franchisee or the use of the public streets, alleys and other public grounds within the City by the Franchisee pursuant to the franchise hereby established.

3.11 Franchisee Obligations After Effective Period

The Release obligation of the Franchisee provided in the previous Section 3.10.9 and the Indemnification obligation of the Franchisee provided in the previous Section 3.10.10 shall continue after the effective period of the franchise hereby established regarding all such claims that accrue during the effective period.

Section 4.0 - Construction

This ordinance shall not be construed in a manner which would create an obligation, requirement or duty on the part of the Franchisee which is in anyway inconsistent with Kentucky law or its tariff on file with and approved by the Commission.

Section 5.0 - Conflicting Ordinances Repealed

All other ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 6.0 - Effective Date

This Ordinance shall be effective as soon as possible according to law.

PASSED by City Council of the City of Ludlow, Kenton County, Kentucky assembled in regular session.

CITY OF LUDLOW, KENTUCKY

Sarah Thompson, Mayor

ATTEST: _____
Laurie Sparks, City Clerk

FIRST READING: _____ SECOND READING: _____ PUBLICATION: _____

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